

UNDERWOOD EDUCATION/COMMUNITY FOUNDATION

Program Grant Application

Grants awarded twice a year with application deadlines of
May 1 and November 1

Part I. Background Information

Name of Project _____

Project Timeframe From: _____ To: _____

Type of Organization:

School 501(c)(3) Unit of Government Other (Specify)

Type of Project:

- School (check appropriate areas)
 - New curriculum
 - New equipment
 - Expansion of current program
- Community-Based (City)
- Non-profit organization

Number of participants or students expected to be involved in this project: _____

School: How many classrooms will be involved in this project: _____

Applicant:

Name

Address Phone

City Street Zip

Contact Person Title

Email

501(c)(3) Non Profit or Governmental Fiscal Agent (if different from above):

Name

Address Phone

City Street Zip

Contact Person Title

Email

PROJECT NAME: _____

Part II. Proposed Budget

Estimated Costs Associated with this Project

	Cash from Underwood Educational/Community Foundation	Cash from Others	In Kind Support	Total Project
Salaries				
Travel				
Communications (postage, printing, telephone, etc.)				
Occupancy (rent, utilities, insurance, etc.)				
Supplies				
Equipment				
Contractual Services				
Administrative Expenses				
Other: (specify)				
Other: (specify)				
Total Costs				

Sources of Funds Associated with this Project

	Cash	In Kind Support	Total
Underwood Educational/Community Foundation		Not Applicable	
Underwood School			
Community Based (City)			
Non-profit Organization			
Other Local Sources: (specify)			
Other Foundations			
Fees			
Other: (specify)			
Total Sources of Funds			

Future Funds:

Will this project require future funding by any organization? ___Yes ___No

If yes, please explain: _____

PROJECT NAME: _____

Part III. Program Narrative

Narrative description of the project and how funds will be utilized:

What are the expected outcomes and how does it relate to improving the quality of education for our students or support public endeavors for our community?

If more space is needed for the above narratives, please attach the necessary pages.

PROJECT NAME: _____

Part IV. Supporting Documentation

A short narrative completed by the head of the organization (Superintendent, Mayor, etc.) stating support of the project and why the organization can't fully fund this request internally.

Name Title Date

Part V. Certification

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have authority to apply for the funds requested:

Name (Applicant) Title Date